

The Corporation for National and Community Service

presents the

Spirit of Service Awards



Nominate an Outstanding Volunteer

Since retiring in 2000, George Ferguson has been mentoring with the Grandfathers Group, an RSVP program that matches African-American men with boys of elementary school age, to provide the children with the love, support, and guidance that a grandfather would give.

At 89, Lucille Williams has served as a Senior Companion for 19 years during which time she has provided exemplary service to clients suffering from dementia, Alzheimer's, and other forms of serious illness.

RSVP volunteer Harriet McClelland spends six weekends a year leading 30 inmates through a process to empower them to lead nonviolent lives through affirmation, community building, cooperation, and trust.

Beyond giving her time as a Foster Grandparent, Margaret Banks volunteers with her Town Watch, coordinates a Summer Adventure Camp with the local park system, and leads a Girl Scout troop.

Do you know a volunteer who exemplifies the difference that seniors can make in their communities?

Share their Stories and the Spirit of Service.

Senior Corps and the Corporation for National and Community Service (Corporation) are committed to recognizing and celebrating outstanding service by their volunteers. The Spirit of Service Awards pay tribute to the most outstanding volunteers in each of the Corporation's programs, which also include AmeriCorps and Learn and Serve America.

The awards will be presented to the winners during a special ceremony at the 2005 National Conference on Volunteering and Service, August 4-6, in Washington, DC. Nominations are currently being sought. Nominees must exemplify the spirit of national service, demonstrate exceptional service or leadership, and serve as role models for others in their community.

## WHO IS ELIGIBLE?

Winners will be selected from each of the following categories:

- Three outstanding RSVP or Special Volunteer Program volunteers;
- One outstanding Foster Grandparent; and
- One outstanding Senior Companion.

This competition is open to all current Senior Corps volunteers.

## NOMINATION PROCESS

Nominations may be made by Senior Corps project directors or sponsor agency staff members. Self-nominations also are permitted.

All nominations must include a narrative of 500 words or less in support of the nomination (see guidelines below):

- Nominee's name, address, telephone number, fax, e-mail address, and dates of service.
- Nominator's name and title, organization name, address, telephone, fax, and e-mail address.
- Type of Senior Corps program—RSVP, Foster Grandparents, Senior Companion, or Special Volunteer Program.

Incomplete nomination submissions will be disqualified.

There are three easy ways to submit a nomination:

- 1. Fill out an online nomination form at www.nationalservice.gov/spiritofservice
- 2. Send by e-mail to spiritofserviceawards@cns.gov
- 3. Fax to 202-565-2824

You may submit as many nominations as you like, but each nomination must be submitted separately. If you have questions, please call 202-606-5000 ext. 282. The nomination deadline is Monday, May 2, at 5:00 p.m., Eastern Daylight Time. Nominations received after this date may not be considered.

## NARRATIVE GUIDELINES

The narrative should address how the nominee exemplifies the spirit of service through one or more of the following qualities:

- 1. Contributions to strengthening the community through volunteer service (for instance, describe the activity, history of nominee's community activities, major accomplishments, mobilization of human and capital resources, and fostering of collaborations and cross-sector partnerships).
- 2. Special leadership qualities (describe ability to inspire and encourage others and to bring together resources).
- 3. Ability to achieve tangible outcomes (for instance, discuss problems solved, numbers of people reached, measurable change, dollars saved, effective leveraging of volunteers and resources).
- 4. Any extraordinary effort made by the individual, and any challenges or obstacles that were overcome in making these contributions (for instance, discuss a response to new and emerging community needs, or innovative approaches developed or carried out).

## REVIEW AND SELECTION PROCESS

Nominations will be reviewed by a committee of Senior Corps staff members at the Corporation and representatives of the Senior Corps service community. The committee will make their recommendations to the executive staff of the Corporation. Final selections will be determined by the executive staff of the Corporation. All decisions about award recipients are final.

If a nominee is selected, the nominee and nominator will be contacted by telephone. Award recipients will be invited to travel as a guest of the Corporation to Washington, DC, where they will be recognized during a special ceremony at the National Conference on Volunteering and Service.

Nominators will be notified of the status of their nominations once the selection process is completed. The list of all award recipients will be posted on the www.nationalservice.gov website. Information submitted becomes the property of the Corporation and will not be returned to the nominator.

**Privacy Policy:** You are advised that a nominee's name, as well as all submission material, may be used for news or publicity programs connected with the Corporation for National and Community Service. Contact information, however, will not be shared with anyone outside the Corporation, and only with individuals within the Corporation who have an official need to know the information. Finally, if a nominee or nominator does not want his or her name and/or narrative information used for purposes of news, publicity, and publications, please indicate this within your submission.

The Spirit of Service Awards are sponsored by the Corporation for National and Community Service.

